

Whitley County Veterans Treatment Court

Veteran's Treatment Court Coordinator

July 7, 2020

Salary: \$48,264.00

Department: Whitley County Community Corrections

Classification: PAT (Professional, Administrative, Technological)

Incumbent serves as the Veteran's Treatment Court Coordinator for Whitley County, responsible for serving as the primary operational coordinator for the Whitley County Veteran's Treatment Court under I.C. 33-23-16. Duties of the position include leadership and management in support of the Veteran's Treatment Court mission, goals, and objectives.

JOB REQUIREMENTS:

- Baccalaureate degree in behavioral science and the equivalent of three (3) years of full-time paid experience in criminal justice or human services, and ability to complete required training.
- Possession of or ability to acquire and maintain Court Substance Abuse Management Specialist Certifications in Indiana Judicial Court. Possession of or ability to acquire and maintain Indiana Risk Assessment Certification.
- The Coordinator shall complete twenty (20) hours annually of job specific continuing education approved by the problem-solving court judge. Ability to maintain professional status by completing at least ten (10) hours of substance abuse/case management training and two (2) hours of criminal justice training on a yearly basis.
- Must be at least 21 years of age.
- Working knowledge of standard office and court policies and procedures and related terminology, and ability to apply such knowledge to a variety of interrelated processes, tasks and operations.

Please send resume/application to the address or e-mail listed below. Accepting resumes/applications through Wednesday, July 15, 2020.

Paula Worden, Director
wcommunitycorr@whitleygov.com
351 West Plaza Drive
Columbia City, Indiana 46725

****WHITLEY COUNTY GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER****