

HAMILTON COUNTY COMMUNITY CORRECTIONS POSITION ANNOUNCEMENT

Hamilton County Community Corrections announces openings for **Living Unit Coordinators**. The agency, located in the 4th largest county in Indiana, is directly north of Indianapolis in the county seat of Noblesville. Hamilton County Community Corrections operates a residential facility housing adult males and females, as well as an electronic monitoring level of supervision that serves adults and adolescents.

Living Unit Coordinators are responsible for the care and oversight of those participants placed in the Residential Level of Supervision while within the facility. They are also responsible for the daily management of the living units. The position has direct interaction with participants daily. The interaction includes monitoring compliance with level of supervision rules and regulations, monitoring compliance with individual treatment plans, and modeling pro-social behavior.

Qualified candidates will need to demonstrate an ability to work independently with minimal supervision, as well as possess strong interpersonal skills. They should possess a minimum of a high school degree with significant work experience. Experience and/or course work in criminal justice is preferred. They must also possess a valid Indiana driver's license and demonstrate a safe driving record. The full-time position is classified as a POLE I and has a beginning salary of \$41,914 (\$20.14 hourly). An excellent health care plan that includes medical, dental, vision and pharmacy coverage for employees and their families is included. Retirement benefits, paid vacation and holidays are also provided.

Interested candidates should apply at <https://jobs.hamiltoncounty.in.gov/> no later than November 30th. **All applicants are expected to do the following:**

- Complete the application
- Upload a resume
- Upload a cover letter that outlines qualifications

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